

在留資格認定証明書交付申請 留 学

申請には下記の書類が必要となります。

出入国在留管理庁へ申請後、約 2 か月～3 か月後に審査結果が簡易書留郵便で配達されます。

※ 状況によって追加資料の提出を求められる場合があります。

※ 日本語または英語以外の言語で記載されている資料には、日本語訳または英語訳の添付が必要です。

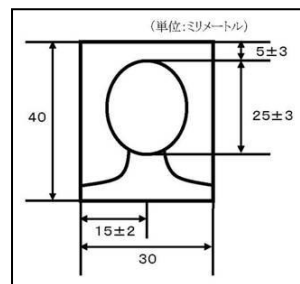
■ 申請書

申請人等作成用 1・2・3：受け入れ担当教職員の署名

所属機関等作成用 1・2：受け入れ機関長又は学部長・研究科長の記名

■ 申請書貼付用の写真 1 枚 縦 4cm×横 3cm

(撮影後 6 ヶ月以内、無帽無背景)



■ 申請者のパスポートの写し

■ 提出書類一覧表及び各種確認書

※2025年4月以降入学の場合

■ 返信用封筒

長形 3 号定型封筒に宛先を記入し 460 円切手を貼付したもの

(460 円切手で 8 名まで同時申請可)

-----以下は該当者のみ提出が必要です-----

★休学からの復学

- ・休学期間証明書 ・在学証明書 / 成績証明書 ・休学理由書 (申請人作成・任意様式)
- ・休学中の活動がわかる資料 (兵役証明書・出生証明書等のコピー)
- ・復学事実がわかる資料 (休学願、復学願等の写し)

★過去に日本における留学歴がある場合

- ・卒業 (修了) 証明書 ・成績証明書 ・出席証明書 (日本語学校の場合)

★「留学」に係る認定証明書不交付歴または更新・変更不許可歴がある場合

- ・不交付または不許可となった理由が払拭されている状況についての説明文書
- ・上記払拭されている状況を裏付けられる資料

Application for Certificate of Eligibility for Resident Status -Student-

The following documents are required for application. The examination at the Immigration Bureau usually takes about 2 to 3 months and the results will be sent to the applicant's address via registered mail.

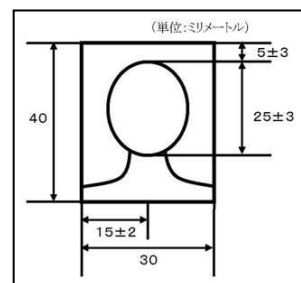
- ※ Additional documents may be requested depending on the applicant's circumstances.
- ※ For materials in languages other than English or Japanese, an English or Japanese translation must be attached.

■ Application form

For applicant, Part 1, 2, and 3: Signature of supervising faculty member

For organization, Part 1 and 2: Name of the Head of the Institution (University) or the Faculty/Graduate School

- One (1) recent photo to attach to the application form
(4 cm x 3 cm, **taken within past 6 months**, no hats, plain background)



- Copy of applicant's passport

- List of submitting documents and Confirmation form of various points
※For enrollment in April 2025 and thereafter

■ Self-addressed stamped envelope

※ Long-type No.3 envelope with applicant's name, return address, and 460 yen in stamps
(Up to 8 applications accepted for each 460-yen envelope)

-----The following required only for those whose situations apply-----

1. **For students returning to school from a leave of absence:**

- Certificate of Leave of Absence
- Certificate of enrollment / Transcript
- Explanation letter for leave of absence (created by applicant)
- Documents showing activities during leave of absence (military service certificate, birth certificate, etc.)
- Documents showing return to school (copy of Notification of Returning to School, etc.)

2. **For students with previous study abroad in Japan:**

- Certificate of Graduation (Completion)
- Transcript of Academic Record
- Certificate of Attendance (for Japanese language schools)

3. **For students with a history of denied application for Certificate of Eligibility ("Student") or denied application for Change/Extension of Status of Residence ("Student"):**

- Document explaining that the situation which caused the denial of certificate of eligibility or change/extension of status of residence has been resolved
- Additional documents supporting the above-mentioned explanation